New Mexico Environment Department
Environmental Health Bureau
Liquid Waste Program

Onsite Liquid Waste System Abandonment Form

Section 1 General Information (Incomplete applications will be returned without action)								Liquid Waste Permit Number: *(enter number or "Unpermitted")*
Name (Property Legal owner, Inc., LLC, partnership, DBA, full legal name):							Field Office ID:	Application Date:
E-mail address(es):		Phone:			Facility Commercial or Institutional Name:			
System Location: Physical Address, - (if needed, attach directions)				Mailing Address (Invoices, permits, official correspondence):				
City:	County:	Zip Code:		City:			State:	Zip Code:
Uniform Property Code (13 digit, N-NNN-NNN-NNN-NNN)	Date of Record:	Lot Size (0.01 acres):	Total No. LW Systems on Property:	Total Design Flow on Property:				
Subdivision:	Subdivision Plat Date:	Unit/Phase:	Block	Lot/Tract	Township	Range	Section	

Section 2 ABANDONMENT PERFORMED BY: *(NMED verifies all licensing information with CID and company registration with the Secretary of State's Office)*

Qualifying Party Name:	Phone:	Licensed Company Name: *(as on file with CID)*	☐ Corp., Inc. ☐ LLC ☐ Sole Prop. ☐ LP, LLP ☐ Owner
Mailing Address per CID (street / PO Box, City, State, Zip):		E-mail address:	
CID License Classification: ☐ MM-1 ☐ MM-98 ☐ MS-1 ☐ MS-3 ☐ Homeowner ☐ Other: _____		CID Company License No.:	

I am the qualifying party for a licensed company by the State of New Mexico Regulation Licensing Department, Construction Industries Division (CID). I will either personally perform the work myself or authorize company employee(s), to provide the services and labor for this abandonment record under my direct supervision (insert employee name below):

Section 3 NMED LIQUID WASTE FEES (***NO FEE IS REQUIRED*** *to file an abandonment record with NMED)*

Section 4 SYSTEM ABANDONED: *(Cesspools do not have a septic tank in front of the flow, they discharge untreated waste directly to the soil)*

☐ Septic Tank	☐ Cesspool	☐ Seepage Pit	☐ Holding Tank	☐ Sec./Tert. Treatment Unit	☐ Other:

Description or Comments:

Location of Item Abandoned Lat, - Long (DD.ddddd°, -DDD.ddddd°):	Location Alternate format (record as displayed, include all markings):	Site Drawing Attached:	Connected to Sewer:
° , - °		☐ YES ☐ NO	☐ YES ☐ NO

Section 5 ABANDONMENT PROCEDURE: (check all that apply to the work performed, do not falsify this record)

☐ System Pumped	☐ Top Cover Removed or Collapsed	☐ System Filled to the Top of Sidewalls or above the Level of any Outlet Pipe System Filled Level with Top of Ground Surface
☐ Bottom of System Opened or Ruptured or Unit Collapsed	☐ System filled with Earth, Sand, Gravel, Concrete, or Other Approved Material	☐ System Filled to the Top of Sidewalls or above the Level of any Outlet Pipe System Filled Level with Top of Ground Surface

☐ Flow Test Completed to identify all systems receiving wastewater on the property:	Name: (printed, performed test)	Date: (Test performed)

☐ Other Procedure, Description:

Section 6 Authentication / Verification

By signing below, I attest that the information in this application is correct and true to the best of my knowledge. I understand the approval of this abandonment does not relieve me from the responsibility of complying with all applicable provisions of the New Mexico Plumbing Code and the New Mexico Liquid Waste Disposal and Treatment Regulations. Obtaining this approval does not relieve me from the responsibility of obtaining any permit required by state, city or county regulation or ordinance or other requirements of state or federal law.

☐ Qualifying Party ☐ Lic. Co. Employee ☐ Homeowner	Printed Name:	Signature:	Date Signed:

Section 7 NMED FINAL INSPECTION OF LW SYSTEM ABANDONMENT

☐ Final Inspection Conducted by NMED	Final Inspection Date:	NMED Inspector Name Printed:	
☐Contractor photo submission authorized:	Photo inspection date:	Received by NMED official (name printed):	Date photos and Completed Form Received by NMED:

Section 8 NMED ACTION TAKEN The above described Liquid Waste system has been properly abandoned

☐ N/A	☐ Abandonment Approved	☐ Abandonment Approved with conditions	☐ Abandonment Not Approved	☐ Cancelled / Denied

Conditions or Reasons for Denial or Cancellation:

NMED Inspector Name Printed:	NMED Inspector Signature:	Date:

NMED Stamp & Date Above as "Received"

20.7.3.307 STANDARDS; ABANDONED SEWERS AND ON-SITE LIQUID WASTE SYSTEMS:

A. Every abandoned building sewer, or part thereof, shall be plugged or capped within five feet of the property line using a cap or plug prescribed by the New Mexico plumbing code.

B. Every cesspool, holding tank, septic tank, seepage pit or other liquid waste treatment unit that has been abandoned or has otherwise been discontinued from further use or to which no waste or building sewer from a plumbing fixture is connected shall have the liquid waste pumped there from and properly disposed. The bottom of the unit shall be opened or ruptured, or the entire unit collapsed so as to prevent the unit from retaining water. The unit shall be completely filled with earth, sand, gravel, concrete or other approved material.

C. The top cover or arch over the cesspool, holding tank, septic tank, seepage pit or other liquid waste treatment unit shall be removed or collapsed before filling and the filling shall not extend above the top of the vertical portions of the sidewalls or above the level of any outlet pipe until inspection or authorization by the department. After such inspection or authorization, the cesspool, holding tank, septic tank, seepage pit or other liquid waste treatment unit shall be filled to the level of the top of the ground.

D. Where on-site liquid waste systems are abandoned consequent to connecting any premises with a public sewer, the permittee making the connection shall fill all abandoned treatment units as required by the department within 30 days from the time of connection.

[20.7.3.307 NMAC - Rp, 20.7.3.307 NMAC, 9/1/13]

NMED Stamp & Date Above as “Received”