



New Mexico Environment Department

Quarterly Fuel Reports for the CTFP:

Liquid Fuel

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Agenda

- ★ Quarterly Fuel Reports (QFRs): role in CTFP
- ★ Program timeline
- ★ Important dates and deadlines
- ★ Walk-through: CTFP-ARCS updates to organization registration
- ★ Walk-through: QFR module on CTFP-ARCS and entering liquid fuel transactions
- ★ Walk-through: reconciliation processes for fuel reports that include obligation transfers
- ★ Question & answer session



What is Quarterly Fuel Reporting?

- Quarterly Fuel Reporting is the reporting of all the fuel dispensed by a registered party in a calendar quarter
- All registered parties must report fuel transactions in NM so the program can calculate credits and deficits 4x per year for trading
- CTFP relies on generation and purchase of credits to meet emissions goals
- Zero activity report: for a registered party that did not dispense any fuel during a calendar quarter



Program Timeline





Important dates & deadlines

- NMED needs fuel transaction data from first CTFP quarter or **Q2: April 1, 2026 - June 30, 2026**

Deadlines for first Quarterly Fuel Reports:

- Initial Q2 fuel transaction data reported in ARCS by: **October 15, 2026**
- Finalized Q2 report due in ARCS: **November 23, 2026**
- Submit data: Starting **September 28, 2026**



What happens next?

- **Now:** Begin entering Quarterly Fuel Report (QFR) information
- When transaction data is entered into the QFR module, your organization's system-generated credit and deficit estimates will be visible
- **September 28, 2026:** Begin to submit reports
- **By November 30, 2026:** Credit and deficit balances visible in accounts following QFR submission and approval
- May begin to report credit trades in ARCS



What info do I need?

- Type of fuel
- Fuel pathway code (accounts for CI value)
- Type of transaction
- Date of transaction
- Obligated party
- Business partner name and FEIN
- Amount of fuel bought or sold
- Supporting documentation when applicable



What's my fuel pathway code? (FPC)

Fossil Fuels

Table 4 in rule



Clear gasoline: NMGAS001

Clear diesel: NMULSD001

Biofuels

Requested by producer



Facility-specific FPCs

Unknown producer/facility

Table 5 temporary fuel
pathway



Ethanol: NMETOH001

Biodiesel: NMBD001

Renewable Diesel: NMRD001

Renewable Naphtha: NMRN001



CTFPARCS walkthroughs

- Updates to organization registration
- Entering liquid fuel data in QFR module
- Reconciliation process for fuel transactions with obligation transfers



Passing Obligation

20.2.92.401 D NMAC allows *passing the credit/deficit generator status (obligation)* between business partners.

The obligation for a volume of fuel can be passed with sale of fuel if:

1. The transfer is **agreed to** in a written contract, AND
2. The obligation transfer is included on the **product transfer document**, AND
3. The transfer is occurring **above the rack** OR 3. A transfer below the rack is **for export/** delivery to tribal lands



Transactions Requiring Reconciliation

- When obligation is transferred, **both business partners must enter matching transactions** in their quarterly fuel report before submitting
- The system **automatically checks** for matching transactions.

Transactions must match:

Business partner, Transaction Date, Transaction Type, Volume, Fuel Pathway

Seller Transaction Type	Buyer Transaction Type
Sold with obligation	Purchased with obligation
Position holder sale for export	Purchased below the rack for export
Position holder sale for delivery to tribal lands	Purchased below the rack for delivery to tribal lands



Reconciliation Process

Business Partner A

- Import of 1,000 gallons of fossil diesel

→ 0.2 deficits

- Sale with obligation of 1,000 gallons of fossil diesel

→ -0.2 deficits

Net 0
for
user

Business Partner B

- Purchase with obligation of 1,000 gallons of fossil diesel

→ 0.2 deficits

- Export of 1,000 gallons of fossil diesel

→ -0.2 deficits

Net 0
for
user



Reconciliation: business partner not registered

- Enter your transactions during the first 45 days of the reporting period (first day was Monday)
- When you and all business partners have entered transactions, and reconciled you may submit your report

If your business partner is not registered...

Before October 15



After October 15

- Contact them
 - Contact NMED staff with any issues
- Select “No” to “is partner registered?”
 - Enter information about your business partner
 - Upload your PTD



Reconciliation: business partner hasn't reported

- Enter your transactions during the first 45 days of the reporting period (first day was Monday)
- When you and all business partners have entered transactions, you may submit your report

If your business partner is registered but has not entered transactions...

Before October 15



After October 15

- Contact them
- Contact them again – make sure fields match
- Contact NMED staff with any problems



Helpful resources

- CTFP website: www.env.nm.gov/clean-transportation-fuel-program
- Guidance documents: [Registration](#), [QFR](#)
- Calculators: [Credit/Deficit Estimator](#)
- [Registered parties list](#)
- [Important dates page](#)



Questions?

- ★ **General questions** about CTFP: cleanfuel.standard@env.nm.gov
- ★ Questions **about ARCS**(fuel reporting, account, or credit bank and transfer system):
CTFP.ARCS@env.nm.gov
- ★ Sign up for our **CTFP GovDelivery listserv**:
<https://public.govdelivery.com/accounts/NMED/subscriber/new>
 - 1. Make sure "Subscription type" is 'Email - Correo electrónico'
 - 2. Enter your email and Captcha.
 - 3. Once you submit your email, scroll down to the Climate Change Bureau section and check the box for "Clean Fuel Standard"
- ★ Schedule a **30-minute help session** with our support team for 1-on-1 policy assistance
[Microsoft Bookings page](#)





Thank you!



NMED Climate Change Bureau