STATE OF NEW MEXICO
Harold Runnels Building, 1190 St. Francis Drive
Santa Fe, New Mexico 87505

MEETING MINUTES
MEETING OF THE UTILITY OPERATORS CERTIFICATION ADVISORY BOARD
March 12, 2026

Present:	Cathie Eisen, Chair Maria Gilvarry, Vice Chair Bobby Towle Sydney Hoke Michael Alvidrez Ivan "Mike" Abell
Absent:	None noted
Others present:	Pam Jones, Board Administrator Brian Bennon Carlos Gonzales Bryan Matthews Drew Padilla Randy Bayliss

The Chair called the Board to order at 9:12 A.M.

Item 1. Roll call.

Action: Chair Eisen called the roll and a quorum was present. Guests were introduced.

Item 2. **Approval of the March 12, 2026, agenda.**

Action: The Board reviewed the March 12, 2026, meeting agenda. Member Byers moved, and Vice Chair Gilvarry seconded acceptance of the agenda as presented. The motion passed.

Item 3. **Approval of the regular meeting minutes from the January 22, 2026, and February 16, 2026, meetings.**

Action: The Board reviewed the meeting minutes from the January 22, 2026, and February 16, 2026, meetings. Member Byers moved, and Member Hoke seconded, approval of the meeting minutes from the January 22, 2026, and February 16, 2026, meetings. The motion passed.

Item 4. **Public Comment.**

Action: There was no public comment.

Item 5. **UOCP Advisory Board Standard Operating Procedures for Appointment of Board Members.**

Action: Brian Bennon led the discussion of the Standard Operating Procedures (SOP) and presented the SOP for approval. Vice Chair Gilvarry moved, and Member Byers seconded acceptance of the Standard Operating Procedures as written with the removal of the yellow highlighting. The motion passed.

Item 6. **Nomination for UOC Advisory Board Member.**

Action: Chair Eisen reminded participants that this item was tabled at the special UOCAB meeting on February 16, 2026. Discussion ensued as to the proper way to place the names of nominees into nomination, and to discuss the qualifications of those nominees. It was decided to enter executive session to discuss.

At 9:36am Vice Chair Gilvarry moved, and Member Byers seconded entering executive session for the sole purpose of discussing the qualifications of the candidates for the open board position. The motion passed.

At 9:51am Vice Chair Gilvarry moved and Member Byers seconded a motion to return to open session, with the attestation that only the discussion of board member nominee qualifications was discussed, and no action was taken in executive session. The motion passed.

The slate of candidates for the UOCAB alternate member position were presented: Josh Silva, Randy Bayliss and Theresa Stevens. A vote was taken by electronic ballot, and Theresa Stevens received the most votes of the three candidates. She was contacted and she accepted the position.

Member Alvidrez moved, and Member Hoke seconded, accepting Theresa Stevens as the alternate board member. The motion passed.

Item 7. **Other business, including next meeting date.**

Action: Chair Eisen discussed the preferred timeline for returning each UOCAB meeting's minutes, and it was agreed that the OPF support staff would return the minutes in one month or less. The WebEx meeting video would be uploaded to the YouTube channel as soon as available from WebEx and the WebEx link would be provided to UOCAB members individually as requested. OPF will also continue to secure a meeting location, create the WebEx link, prepare and distribute the meeting notice and provide in-person support at the meetings.

The Board agreed that the next meeting will take place on May 7, 2026, beginning at 9:00 a.m., with appearance before the WQCC at the July WQCC meeting. OPF support staff will secure a location and provide the notice, draft minutes and agenda 10 days prior to the meeting.

Item 13. **Adjournment by roll call.**

Action: Member Byers moved, and Member Hoke seconded adjournment. The Chair called a roll call vote: Chair Eisen, aye; Vice Chair Gilvarry, aye; Member Hoke, aye; Member Byers, aye; Member Alvidrez, aye. The Motion passed, and the meeting adjourned at 10:35am.

Board signature

8/6/24

Date