NEW MEXICO ENVIRONMENT DEPARTMENT
GROUND WATER QUALITY BUREAU

PUBLIC INVOLVEMENT PLAN
(PIP)

Facility Name:	Tablazon Subdivision Wastewater Treatment Facility
Facility Location:	Forest Road 11, ~2 miles northeast of Tijeras Section 7, Township 10N, Range 6E
County:	Bernalillo
Responsible Party:	Joe Boyden 11896 N. Hwy 14, Tijeras, NM 87059
Agency:	Ground Water Quality Bureau Pollution Prevention Section
GWQB Action:	Permitting – Renewal and Modification DP-959
Bureau Contact:	Andrew Romero, Environmental Scientist (505) 660-8624 andrewc.romero@state.nm.us

EFFECTIVE DATE: September 27, 2018

REVISION DATE: June 2, 2022

/s/ Melanie Sandoval for

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Justin D. Ball
Chief, Ground Water Quality Bureau

Element 1 – **Public Involvement Plan (PIP) Overview**

The New Mexico Environment Department (NMED or Department), Ground Water Quality Bureau (Bureau) has developed this PIP for the application for discharge permit renewal and modification for the Tablazon Subdivision Wastewater Treatment Facility. The groundwater discharge permit for this facility is referred to as DP-959.

The purpose of this PIP is to plan for providing public participation opportunities and information that may be needed for the community to participate in the permitting process for this facility. This PIP identifies information about the community and resources needed by the Bureau to incorporate community participation activities into the decision-making process. This PIP is developed in accordance with the Department's *Public Participation Policy* (Policy 07-13 or Policy), and incorporates the requirements of the Policy, as well as applicable regulatory and statutory public participation requirements.

This PIP implements the "elements" set forth in the Policy. Those elements include:

1. An overview of the Public Involvement Plan for the community affected by the activity
2. Bureau contact names and contact information, specifically for Limited English Proficiency (LEP) language assistance services (e.g., translation, interpreters) or for disability accommodations
3. A summary of the regulatory public participation framework associated with discharge permits
4. A description of community/stakeholder groups based on results of a preliminary environmental justice (EJ) screening
5. Details about planned public outreach activities

In developing this PIP, community participation needs were assessed to ensure appropriate public outreach. This was accomplished by identifying whether there is a combination of environmental and demographic factors that may impact public participation (e.g., low income community, minority community, LEP individuals, linguistically isolated households).

Public involvement associated with discharge permits occurs at different stages and in different forms. Public involvement activities required by statute or regulation are mandatory and subject to statutory or regulatory deadlines. Mandatory public involvement activities and associated time requirements relevant to this PIP are noted in the *Table of Mandated Public Involvement Activities* at the end of this PIP.

The Bureau plans to conduct the public involvement activities related to the permitting process outlined in the *Table of Public Involvement Activities* below. The activity timeline and dates are tentative and subject to change.

Table of Public Involvement Activities

Activity	Date
Public Notice One (PN-1) See *Table of Mandated Public Involvement Activities* at the end of this PIP for details. All materials are being provided in English and Spanish, beyond regulatory requirement.	June, 2018
Placement of a hardcopy of the PIP in the local field office: NMED District 1 Office 121 Tijeras Ave. NE Albuquerque, NM 87102-3400 (505) 222-9500	September 2018
Notice of availability of draft permit (PN-2) See *Table of Mandated Public Involvement Activities*.	June 2022

All notices for upcoming meetings or hearings will include a statement that any person who requires assistance, an interpreter, or an auxiliary aid to participate in the process may contact a specifically identified Department person to request those services. Requested interpretation services during the meeting and accommodations or services for persons with disabilities will be arranged to the extent possible.

This PIP is a "living" document that may be amended for numerous reasons, including the consideration of public comments and feedback.

Element 2 – Bureau Contact Information

PIP Specific Contacts

The Bureau contact for this discharge permit is:

Andrew Romero, Environmental Scientist
NMED Ground Water Quality Bureau
P.O. Box 5469
Santa Fe, New Mexico 87502-5469
(505) 660-8624
andrewc.romero@state.nm.us

Non-English Language Speaker Assistance

All public notices will contain a statement that non-English speakers may call the Bureau contact listed above and request language assistance in order to learn more about this permit or the permitting process. Arrangements may be made for document translation or interpretation related to the permitting process as necessary and as resources allow.

Individuals with Disabilities Assistance

All public notices will contain a statement that disabled individuals may call the Bureau contact listed above and request assistance needed to participate in activities associated with the permitting process.

The following numbers will be provided in public notices so that hearing-impaired callers can contact the Bureau and ask questions about the activity or proceeding: Toll-free numbers are available for TDD or TTY users to access the New Mexico Relay network (for deaf or hearing-impaired callers), 1-800-659-1779; TTY users: 1-800-659-8331.

Websites

Outreach materials and notices will include links to the following websites:

Ground Water Quality Bureau – https://www.env.nm.gov/gwqb/
New Mexico Environment Department - https://www.env.nm.gov/

Element 3 – Regulatory Framework for Public Participation Related to the Permitting Process

The public participation regulatory framework associated with the permitting process is identified in the *Table of Mandated Public Involvement Activities* at the end of this PIP. The Table identifies activities subject to statutory or regulatory deadlines, the associated regulatory requirements, and the associated dates or time periods.

Element 4 – Description of Community/Stakeholder Groups Based on the EJSCREEN

EJSCREEN Summary

To provide for adequate public participation opportunities and meaningful involvement of persons in the permitting process, the affected communities must first be identified, informed about proposed environmental actions affecting the community, and invited to share their comments and concerns. The EJSCREEN tool developed by the U.S. Environmental Protection Agency (EPA) helps identify communities that are low income, have minority populations, and

have limited English proficiency that may benefit from a variety of approaches for notification and outreach communication. This information is used to help plan for the community's involvement in the public process for environmental activities or actions. In addition to the EJSCREEN results, the Bureau may consider additional information such as the U.S. Census Bureau website or NMED's EJ Mapping Tool.

The Bureau considers the affected community to be those persons living within the geographic area depicted on the attached EJSCREEN document that includes the discharge site. The results of the EJSCREEN American Community Survey (ACS) Summary Report (attached to this PIP) are summarized in the table below.

EJSCREEN Results for the Affected Community

Total population	7,645
Total number of households	3,019
Percentage minority population	30%
Percentage Hispanic population	23%
Percentage of the population by race	Population reporting one race: Whites: 89% Asian: 1% Other Race: 2%
Total number of persons greater than the age of five who speak English "less than very well"	76
Percentage of persons greater than the age of five who speak English "less than very well"	1%
Total number of linguistically isolated households	28
Percentage of linguistically isolated households (Total number of linguistically isolated households ÷ total number of households X 100)	0.9%
Languages by percentage in linguistically isolated households	Spanish: 100%
Percent linguistically isolated population, New Mexico*:	5.4%
Per capita income	$36,845
Per capita income, USA**	$29,979

* U.S. Census Bureau. 2011-2015 American Community Survey 5-Year Estimates, Table S1602. Limited English Speaking Households. https://factfinder.census.gov/bkmk/table/1.0/en/ACS/15_5YR/S1602/0400000US35 (date of access: 7/26/2018).

** U.S. Census Bureau. 2015 American Community Survey 1-Year Estimates, Table S0201. Selected Population Profile in the United States. https://factfinder.census.gov/bkmk/table/1.0/en/ACS/15_1YR/S0201/0100000US (date of access: 7/26/2018).

The EJSCREEN results indicate that for the affected community the proportion of the population over the age of five that speaks English "less than very well" is less than five percent. Public outreach will be conducted in accordance with the *Table of Mandated Public Involvement Activities* at the end of this PIP.

Element 5 – Detailed Actions and Outreach Activities with the Affected Public

Public involvement activities required by statute or regulation for this permitting action are listed in the *Table of Mandated Public Involvement Activities* at the end of this document.

Public Participation – Outreach Activities

The Bureau will conduct the following outreach activities during this permitting process:

- Placement of this PIP on the Bureau website and in nearby NMED field office
- Postal mailing and email notices
- Newspaper notices
- Notice posted on NMED website

Newspapers utilized in the notification process include:

- Statewide circulation: Albuquerque Journal
- Local circulation: Albuquerque Journal - Bernalillo County

Local, state, and federal government agencies, tribal entities, and land grant officials will be notified about the permitting process. A list of the agencies and officials notified can be provided upon request.

Indian Tribes, Pueblos and Nations will be notified about the permitting action through the contacts maintained by the Indian Affairs Department at the following URLs:

http://www.iad.state.nm.us/apaches.html
http://www.iad.state.nm.us/navajo.html
http://www.iad.state.nm.us/pueblos.html

Timelines and methods for submitting public comments are specified in the *Table of Mandated Public Involvement Activities.* Final discharge permit documents will be available from the Bureau's contact identified in Element 2 of this PIP.

Postal Mailing or E-Mailing of Notices to Persons on the Facility-Specific Mailing List

The Bureau solicits the names and contact information of interested parties with all public notices. The Bureau maintains those names on a Facility-Specific Mailing List and provides the individuals

with information about regulatory activities for the facility. Individuals, organizations, and other interested parties are added to the mailing list as requested. All public notices will contain a statement directing interested individuals to contact the Bureau contact for this permit if they want to be added to the facility specific mailing list. The Department also maintains a more comprehensive list of persons requesting copies of all notices issued by the agency. Public notices will also contain a statement informing interested individuals that they can subscribe to this list by visiting https://www.env.nm.gov/email-update-bulletins/.

Other means of outreach such as fliers announcing public comment periods and/or public meetings or hearings may be posted in locations throughout the community (e.g., local businesses, schools, libraries) and on the Department's website, at the Bureau's discretion after consideration of public interest and input.

Attachments

The following documents are attached to this PIP:

- A copy of the EJSCREEN ACS Summary Report, and a map showing the area evaluated
- A copy of the public notice with facility and permit specific information in all published languages

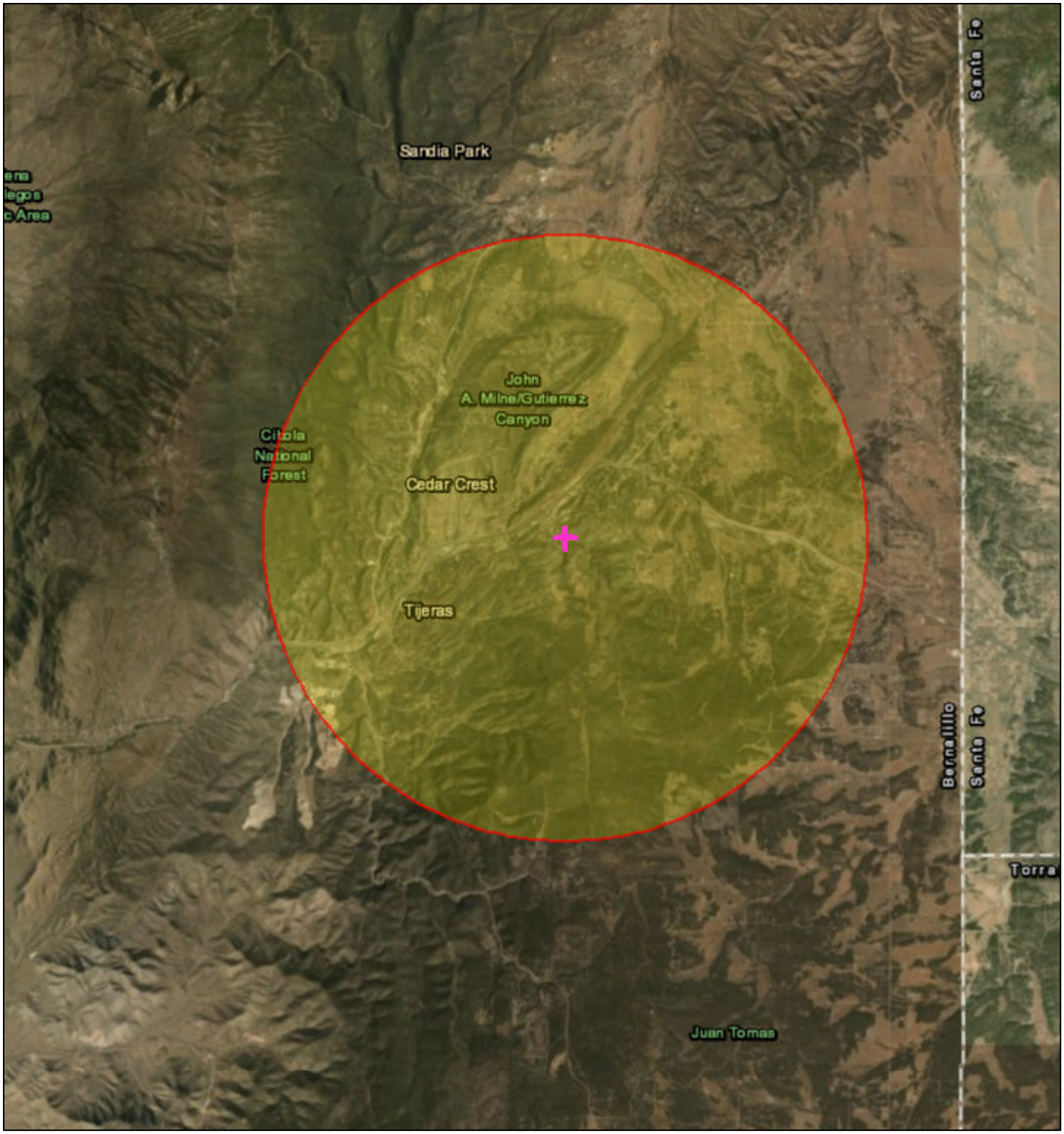
Table of Mandated Public Involvement Activities

Activity	Dates
Application Notice (PN-1): The first notice of the Bureaus receipt of the permit application – applicant's obligations at 20.6.2.3108.B – Bureau's obligations at 20.6.2.3108.E NMAC • Signs (PN-1 synopsis[1] in English and Spanish) - Applicant obligation • Mailings to owners of nearby properties - Applicant obligation • Newspaper ads (English and Spanish)- Applicant obligation • NMED website *https://www.env.nm.gov/gwqb/public-notice/* • Notice to government agencies • Notice to interested parties	Within 30 days of the department deeming the application administratively complete
Permit Notice (PN-2): Notice to the public of the availability of a draft permit for a 30-day review and comment period – the notice will outline the process for requesting a public hearing – obligation at 20.6.2.3108.H NMAC • NMED website *https://www.env.nm.gov/gwqb/public-notice/* • Newspaper ads • Notification of interested parties • Notice to government agencies • Notice to Indian Tribes, Pueblos and Nations	Within 60 days of the department determining the application is technically complete and drafting a permit.
Public Hearing Notice (if required): Upon the Department's determination that there is substantial public interest in the permit – obligation at 20.6.2.3108.L NMAC. Notice includes information on how to participate in the hearing, and how to request an interpreter or auxiliary aid if needed. • NMED website *https://www.env.nm.gov/gwqb/public-notice/* • Newspapers • Notice to interested parties • Notice to government agencies	Notice of the hearing shall occur at least 30 days prior to the hearing.

[1] Suitable for display, the abbreviated format of the PN-1 synopsis does not contain all the information provided by a full public notice, e.g., language assistance or non-discrimination information.

• Notice to Indian Tribes, Pueblos and Nations	
Response to Comments (if comments received): Upon the Secretary's decision regarding issuance of a discharge permit – obligation at 20.6.2.3109.B NMAC. The Response to Comments shall specify which provisions, if any, in the draft permit were changed and the reasons for the change and shall briefly describe and respond to all significant comments on the draft permit raised during the public comment period or at any hearing. The Secretary shall notify persons who participated in the permitting action by mail or email of the action taken and the reasons for such action and shall include a copy of the Response to Comments.	Response is issued 30 days after the administrative record is complete and all required information is available

Tablazon Subdivision Wastewater Treatment Facility (DP-959)



July 12, 2018

1:144,448

0 1.25 2.5 5 mi

0 2 4 8 km

Buffer Area

Digitized Point

Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

EJSCREEN ACS Summary Report

Location: User-specified point center at 35.100803, -106.336812
Ring (buffer): 4-mile radius
Description:

Summary of ACS Estimates	2011 - 2015
Population	7,645
Population Density (per sq. mile)	160
Minority Population	2,272
% Minority	30%
Households	3,019
Housing Units	3,449
Housing Units Built Before 1950	116
Per Capita Income	36,845
Land Area (sq. miles) (Source: SF1)	47.75
% Land Area	100%
Water Area (sq. miles) (Source: SF1)	0.01
% Water Area	0%

	2011 - 2015 ACS Estimates	Percent	MOE (±)
Population by Race			
Total	7,645	100%	594
Population Reporting One Race	7,088	93%	900
White	6,796	89%	592
Black	37	0%	47
American Indian	9	0%	74
Asian	70	1%	55
Pacific Islander	0	0%	11
Some Other Race	175	2%	121
Population Reporting Two or More Races	557	7%	204
Total Hispanic Population	1,753	23%	331
Total Non-Hispanic Population	5,892		
White Alone	5,373	70%	508
Black Alone	33	0%	47
American Indian Alone	9	0%	74
Non-Hispanic Asian Alone	70	1%	55
Pacific Islander Alone	0	0%	11
Other Race Alone	31	0%	46
Two or More Races Alone	376	5%	160
Population by Sex			
Male	3,914	51%	423
Female	3,732	49%	321
Population by Age			
Age 0-4	292	4%	99
Age 0-17	1,394	18%	196
Age 18+	6,252	82%	380
Age 65+	1,299	17%	185

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race. N/A means not available.
Source: U.S. Census Bureau, American Community Survey (ACS) 2011 - 2015.

EJSCREEN ACS Summary Report

Location: User-specified point center at 35.100803, -106.336812
Ring (buffer): 4-mile radius
Description:

	2011 - 2015 ACS Estimates	Percent	MOE (±)
Population 25+ by Educational Attainment			
Total	5,765	100%	434
Less than 9th Grade	15	0%	25
9th - 12th Grade, No Diploma	136	2%	53
High School Graduate	1,049	18%	241
Some College, No Degree	1,839	32%	212
Associate Degree	486	8%	80
Bachelor's Degree or more	2,726	47%	226
Population Age 5+ Years by Ability to Speak English			
Total	7,353	100%	564
Speak only English	6,491	88%	495
Non-English at Home[1+2+3+4]	862	12%	161
[1]Speak English "very well"	787	11%	162
[2]Speak English "well"	76	1%	39
[3]Speak English "not well"	0	0%	11
[4]Speak English "not at all"	0	0%	11
[3+4]Speak English "less than well"	0	0%	11
[2+3+4]Speak English "less than very well"	76	1%	39
Linguistically Isolated Households*			
Total	28	100%	25
Speak Spanish	28	100%	23
Speak Other Indo-European Languages	0	0%	11
Speak Asian-Pacific Island Languages	0	0%	11
Speak Other Languages	0	0%	11
Households by Household Income			
Household Income Base	3,019	100%	171
< $15,000	138	5%	85
$15,000 - $25,000	142	5%	69
$25,000 - $50,000	589	20%	120
$50,000 - $75,000	579	19%	135
$75,000 +	1,570	52%	208
Occupied Housing Units by Tenure			
Total	3,019	100%	171
Owner Occupied	2,767	92%	169
Renter Occupied	252	8%	78
Employed Population Age 16+ Years			
Total	6,509	100%	529
In Labor Force	4,323	66%	408
Civilian Unemployed in Labor Force	248	4%	138
Not In Labor Force	2,186	34%	301

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race. N/A means not available. **Source:** U.S. Census Bureau, American Community Survey (ACS) 2011 - 2015.

*Households in which no one 14 and over speaks English "very well" or speaks English only.

EJSCREEN ACS Summary Report

Location: User-specified point center at 35.100803, -106.336812
Ring (buffer): 4-mile radius
Description:

	2011 - 2015 ACS Estimates	Percent	MOE (±)
Population by Language Spoken at Home*			
Total (persons age 5 and above)	7,353	100%	564
English	N/A	N/A	N/A
Spanish	N/A	N/A	N/A
French	N/A	N/A	N/A
French Creole	N/A	N/A	N/A
Italian	N/A	N/A	N/A
Portuguese	N/A	N/A	N/A
German	N/A	N/A	N/A
Yiddish	N/A	N/A	N/A
Other West Germanic	N/A	N/A	N/A
Scandinavian	N/A	N/A	N/A
Greek	N/A	N/A	N/A
Russian	N/A	N/A	N/A
Polish	N/A	N/A	N/A
Serbo-Croatian	N/A	N/A	N/A
Other Slavic	N/A	N/A	N/A
Armenian	N/A	N/A	N/A
Persian	N/A	N/A	N/A
Gujarathi	N/A	N/A	N/A
Hindi	N/A	N/A	N/A
Urdu	N/A	N/A	N/A
Other Indic	N/A	N/A	N/A
Other Indo-European	N/A	N/A	N/A
Chinese	N/A	N/A	N/A
Japanese	N/A	N/A	N/A
Korean	N/A	N/A	N/A
Mon-Khmer, Cambodian	N/A	N/A	N/A
Hmong	N/A	N/A	N/A
Thai	N/A	N/A	N/A
Laotian	N/A	N/A	N/A
Vietnamese	N/A	N/A	N/A
Other Asian	N/A	N/A	N/A
Tagalog	N/A	N/A	N/A
Other Pacific Island	N/A	N/A	N/A
Navajo	N/A	N/A	N/A
Other Native American	N/A	N/A	N/A
Hungarian	N/A	N/A	N/A
Arabic	N/A	N/A	N/A
Hebrew	N/A	N/A	N/A
African	N/A	N/A	N/A
Other and non-specified	N/A	N/A	N/A
Total Non-English	N/A	N/A	N/A

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race. N/A means not available. **Source:** U.S. Census Bureau, American Community Survey (ACS) 2011 - 2015.
*Population by Language Spoken at Home is available at the census tract summary level and up.